

## MEMORANDUM

**To:** Alamo Colleges District Family

**From:** Kristi Wyatt, Associate Vice Chancellor of Communications and Engagement

**Date:** January 25, 2022

**Subject:** Board Meeting Report

On behalf of Dr. Mike Flores, the following is a summary of proceedings of the Alamo Colleges District Board of Trustees meeting on January 25, 2022.

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### INVOCATION

Will Fanning, Northeast Lakeview College

### MEMORIALS

Richard Buitron, December 25, 2021  
Adjunct Instructor, San Antonio College

### CEREMONIALS/RECOGNITION OF SPECIAL GUESTS

Special Recognition of Dr. Rick Baser, President of Northwest Vista College

Alamo Colleges District Employee of the Month (March)

Morgan Sanchez, Palo Alto College

**Presenter:** Dr. Robert Garza

AlamoPROMISE Student of the Month, Gema Elizondo Lozoya, Northeast Lakeview College

**Presenter:** Dr. Veronica Garcia

### NEW BUSINESS

Discussion and Possible Action on Granting of Emeritus Status in Business Communications, Humanities & Psychology

**Presenter:** Dr. Veronica Garcia

The Board of Trustees hereby approved, with the recognition and appreciation for 14 years of dedicated service to Alamo Colleges District – Northeast Lakeview College and with the recommendation of the faculty and administration of Alamo Colleges District – Northeast Lakeview College and the Chancellor of the College District, Barbara Mayo, Professor Emeritus of Speech at Alamo Colleges District – Northeast Lakeview College.

## **ELECTIONS**

Discussion and Possible Action to Approve an Order Calling for a General Election for Trustees of Single Member Districts 1, 2, and 3 to Be Held on May 7, 2022

**Presenter:** Roxella Cavazos

The Board hereby approved the Attached Order (i) Calling for a General Election To Be Held on the Uniform Election Date of Saturday, May 2, 2022 To Elect Three Single-Member District Trustees for District One (1), District Two (2), and District Three (3) to serve six-year terms; and (ii) Approving that Bexar County Elections Administration Will Provide Election Services and Conduct the Trustee Elections Jointly With Other Political Subdivisions as Determined by Bexar County Elections Administration.

Discussion and Possible Action To Approve an Order Approving Northwest Visa College and Palo Alto College as Early Voting and Election Day Voting Sites for the General Election on May 7, 2022 and Approving Other Colleges as Early Voting and Election Day Voting Sites if Added by Bexar County Elections Administration

**Presenter:** Roxella Cavazos

The Board hereby approved the Attached Order (i) Approving Northwest Vista College and Palo Alto College as Early Voting and Election Day Voting Sites for the General Election of Trustees for Single-Member Districts One (1), Two (2), and Three (3) on May 7, 2022; and (ii) Approving Other Colleges as Early Voting and Election Day Voting Sites if Added by Bexar County Elections Administration.

Discussion and Possible Action to Approve an Order Approving Northwest Vista College, Palo Alto College and San Antonio College as Early Voting and Election Day Voting Sites for Other 2022 Elections as Determined by Bexar County Elections Administration

**Presenter:** Roxella Cavazos

The Board hereby approved the Attached Order (i) Approving Northwest Vista College and Palo Alto College as Early Voting and Election Day Voting Sites for the General Election of Trustees for Single-Member Districts One (1), Two (2), and Three (3) on May 7, 2022; and (ii) Approving Other Colleges as Early Voting and Election Day Voting Sites if Added by Bexar County Elections Administration.

## **CITIZENS TO BE HEARD**

## **CHANCELLOR'S REPORT**

### **ALAMO COLLEGES DISTRICT RECOGNITIONS**

Northwest Vista College Recognition

PepsiCo Foundation Uplift Scholarship

Presenter: Sheila Marlow Due

Government Treasurers' Organization of Texas (GTOT) Investment Policy Award

Presenter: Dr. Diane Snyder

Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting

Presenter: Dr. Diane Snyder and Patrick F. Vrba

Texas Police Chiefs Association Foundation Law Enforcement Agency Best Practices Recognition Program

**Presenter:** Dr. Diane Snyder

## **REPORTS**

Four Disciplines of Execution (4DX) Report & Wildly Important Goal Presentation: Improve NLC IT Customer Service

**Presenter:** John Honchell

Quarterly Media Update

**Presenter:** Kristi Wyatt

Executive Faculty Council Quarterly Report

**Presenter:** Aaron Prado

Executive Staff Senate Report Out

**Presenter:** Valarie White

## **STUDENT SUCCESS – *Clint Kingsbery, Chair***

AlamoEXPERIENCE Model Update

**Presenter:** Dr. Adelina Silva

Report and Possible Discussion on Current and Future Student Success Considerations

## **LEGISLATIVE COMMITTEE - *Joe Alderete, Jr., Chair***

2022 Federal Legislative Agenda

**Presenter:** Priscilla Camacho

Report and Possible Discussion on Current and Future Legislative Considerations

**WORKFORCE DEVELOPMENT COMMITTEE**, *Gloria Ray, Chair*

Workforce Development Committee Report

**Presenter:** Xavier Urrutia

Education and Training Center Update

**Presenter:** Dr. Sammi Morrill

Discussion and Possible Action for the Purchase of Instructional Training Services and Materials

**Presenter:** Xavier Urrutia and Mr. Gary O'Bar

The Board of Trustees hereby awarded a contract to New Apprenticeship, LLC for an estimated annual amount of \$132,700 providing for Instructional Training Services and Materials in support of the Texas is IT! Program through a grant from the United States Department of Labor, as requested by the office of the Interim Vice Chancellor for Economic and Workforce Development.

**Report and Possible Discussion on Current and Future Workforce Development Considerations**

**POLICY AND LONG-RANGE PLANNING COMMITTEE**, *Dr. Lorraine Pulido, Chair*

Discussion and Possible Action on B.5.3 – Board Policy

**Presenter:** Joe De La Rosa and Linda Boyer-Owens

The Board of Trustees approved the direction to direct that the annual policy and procedure review plan be published more broadly and to authorize the Office of Ethics, Compliance, and Policy to modify the review plan or initiate outside-cycle policy review to adjust to business needs and priorities.

Report and Possible Discussion on Current and Future Policy and Long-Range Planning Considerations

**AUDIT, BUDGET AND FINANCE COMMITTEE**, *Roberto Zarate, Chair*

Annual Financial Highlights for the Fiscal Year Ending August 31, 2021

**Presenter:** Patrick Vrba

2021 Weaver & Tidwell, LLP Audit Results and Required Communication

**Presenter:** Weaver & Tidwell Partner

Discussion and Possible Action on FY2020-21 Annual Comprehensive Financial Report

**Presenter:** Patrick Vrba

The Board of Trustees, substantially in the form presented, approved the attached drafts of the Annual Comprehensive Financial Report for Alamo Colleges District for the year ended August 31, 2021; and accepts the drafts of the: 1) Independent Auditor's Report for Alamo Colleges District; 2) Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards for Alamo Colleges District; 3) Independent Auditor's Report on Compliance for Each Major Federal Program and Report on Internal Control over Compliance in Accordance with the Uniform Guidance; 4) Independent Auditor's Report on Compliance for Each Major State Program and on Internal Control Over Compliance Required UGMS Single Audit Circular.

Internal Audit Quarterly Update

**Presenter:** Frank Cortez

Discussion and Possible Action on the Annual Review of the Internal Audit Charter

**Presenter:** Frank Cortez

The Board of Trustees hereby approved the Internal Audit Charter attached to this Minute Order to be effective as of January 25, 2022.

Report and Possible Discussion on Current and Future Audit, Budget and Finance Considerations

**BUILDING, GROUNDS & SITES SELECTION COMMITTEE, *Anna U. Bustamante, Chair***

Discussion and Possible Action for the Purchase of Construction Services for the Preventative Maintenance of the Student Commons Building Moisture Barrier at Northeast Lakeview College

**Presenter:** Gregory L. McClure and Dr. Veronica Garcia

The Board of Trustees hereby awarded a contract to SpawGlass Contractors, Inc. providing for the purchase Construction Services for the Preventative Maintenance of Student Commons Building Moisture Barrier at Northeast Lakeview College for a of cost \$1,933,410.51 (including contingency) as requested by the office of the Vice Chancellor for Finance & Administration.

Report and Possible Discussion on Current and Future Building, Grounds and Sites Selection Considerations

**LEGAL AFFAIRS COMMITTEE, *Leslie Sachanowicz, Chair***

Report and Possible Discussion on Current and Future Legal Affairs Considerations.

## **PERSONNEL**

Discussion and Possible Action on Appointment of Full-Time Faculty

**Presenter:** Linda Boyer-Owens

The Board of Trustees hereby approved the appointment of Full Time Faculty submitted by the College Presidents for the 2021-2022 academic year. Further Board action will not be required for these persons to teach in the indicated disciplines.

Discussion and Possible Action on Appointment of Administrators

**Presenter:** Linda Boyer-Owens

The Board of Trustees hereby approved the recommendation of employment for the following administrator positions

## **CONSENT AGENDA**

## **EXECUTIVE SESSION**

**Next Regular Board Meeting Date: Tuesday, February 22, 2022**

Alamo College District Board Room

2222 N. Alamo St.

San Antonio, Texas, 78215